



# Grading/ESC Permit Termination Process

The information and requirements in this document are subject to change.

Last Revised: 10/10/2024

**This document contains information regarding procedures to follow, and documentation required to close an active Grading/ESC Permit, additional information is outlined in the current Stormwater Management Code 52.00.**

## Termination Requirements:

- Construction is complete
- Final stabilization of the site is complete
- All temporary construction stormwater BMP's are removed
- All hard surfaces, adjacent properties, and water bodies are clean
- Permanent treatment system is clean and returned to design capacity
- All downstream conveyance is clean and functioning as intended
- Final Inspection by Engineering Department complete and approved
- All submittals received and approved (refer to list below)
- All non-routine inspections costs and other fees paid to City of Owatonna
- Permit Termination has been submitted to the MPCA

## Submittal Requirements:

- Record Drawing Plan Set (Projects 1 acre, part of common plan, with storm system, or significant topography change, or as determined necessary by the City)
- As-built electronically submitted in .pdf and CAD/shapefile with spatial reference data
- Revised Stormwater Management Report and modeling, if applicable
- Engineer's Certificate of Stormwater System Compliance (Projects 1 acre, part of common plan, or with permanent storm system)
- Self-Inspection Records
- Project completion photographs

## Erosion and Sediment Control Deposit:

If a Certificate of Occupancy is necessary and the above items are outstanding, the applicant or project owner may place an ESC Deposit (financial assurance) with the City. The deposit amount will be determined by the Water Quality/Stormwater Specialist at the time of final inspection. **Standard (typical) amounts are as follows: \$10,000 for commercial/industrial/subdivisions and \$2,500 for single-family residential.**

## Additional Resources:

[Construction | Owatonna, MN](#)

[www.pca.state.mn.us/water/construction-stormwater](http://www.pca.state.mn.us/water/construction-stormwater)

Please contact us at [stormwater@owatonna.gov](mailto:stormwater@owatonna.gov) or 507-774-7300 for further information.