

Approved Minutes of Owatonna Public Library

Board of Trustees

Owatonna Public Library, Gainey Room

105 North Elm Avenue

Thursday, March 21st, 2024 at 4:30p.m.

The Owatonna Public Library Board of Trustees held the monthly meeting on Thursday, March 21st, 2024. The meeting was held in the Owatonna Public Library Gainey Room. In attendance were President Trudy Severson, Trustee Karen Malin, Trustee Quinn Meyer, Trustee Julianna Skulzacek, Library Director Mark Blando and Administrative Technician Robin Spande. Absent was Vice President Amy Tapp. We also had one public guest in attendance.

1. Call to Order

The meeting was called to order by President Severson at 4:30pm.

2. Reminder of Open Meeting Law

The open meeting law applies to board meetings.

3. Public Comments

Various questions were asked by our guest in attendance.

4. Approve Minutes

Trustee Karen Malin moved and Trustee Julianna Skulzacek, seconded to approve the minutes of the February 2024 meeting. All aye and the motion approved.

5. Children's Services Report

**Children's Services
February 2024**

Read Around the World, a story program done in partnership with Kiwanis International, was held on the morning of Saturday, February 3rd. Forty-three children and adults listened to "celebrity readers" read a favorite book.

Storytime continued throughout the month on Tuesday mornings at 9:30 and 10:30. It was held 8 times and attended by 184 people.

Lincoln Elementary 4th grade students visited Children's Services on Tuesday, February 13 for a tour and to check out books. The class included 21 students

and 1 teacher.

Two teachers and 26 Fifth Graders from St. Mary's School visited the library on the afternoon of February 15. They needed to find biographies of famous Americans for a school project.

Trinity Preschool brought 2 classes of 3-year-olds for a visit on the mornings of February 28 and 29. The children were given a tour, to show them where the best books are, listened to stories and checked out books to take home. Eleven children visited on the 28th and 12 children on the 29th.

6. Financial Report

Blando reported that there are two new bottle fillers being installed at the Library that will be coming out of the CIP budget. One in Children's services and the other in Adult Services.

We received the initial disbursement of a memorial gift in the amount of \$95,000 from the estate of Gary Kaplan.

7. Library Use Report

CKI & CKO - physical items				Feb-24	CKI & CKO - physical items				Feb-23
bp	Checkin	Normal CKI	973		bp	Checkin	Normal CKI	1,001	
bp	Checkin	Late Checkin	227		bp	Checkin	Late Checkin	210	
		BP TOTAL CKI	1,200				BP TOTAL CKI	1,211	
bp	Checkout	First Time CKO	1,091		bp	Checkout	First Time CKO	1,008	
bp	Checkout	Phone Renewal	67		bp	Checkout	Phone Renewal	71	
bp	Checkout	Other Renewal	51		bp	Checkout	Other Renewal	24	
bp	Checkout	Opac Renewal	111		bp	Checkout	Opac Renewal	169	
bp		BP TOTAL CKO	1,320		bp		BP TOTAL CKO	1,272	
CKI & CKO - physical items				Feb-24	CKI & CKO - physical items				Feb-23
owat	Checkin	Normal CKI	10,051		owat	Checkin	Normal CKI	9,581	
owat	Checkin	Late Checkin	1,957		owat	Checkin	Late Checkin	2,062	
		OPL TOTAL CKI	12,008				OPL TOTAL CKI	11,643	
owat	Checkout	First Time CKO	10,869		owat	Checkout	First Time CKO	10,120	
owat	Checkout	Phone Renewal	173		owat	Checkout	Phone Renewal	268	
owat	Checkout	Other Renewal	293		owat	Checkout	Other Renewal	357	
owat	Checkout	Opac Renewal	839		owat	Checkout	Opac Renewal	941	
owat		OPL TOTAL CKO	12,174		owat		OPL TOTAL CKO	11,686	
New Borrowers Feb 2024				Library Visits Feb 2024					
bp	7			bp	847				
owat	116			owat	6,854				
ILL/Loaned Feb 2024				ILL/Borrowed Feb 2024	ILL/Loaned Feb 2023				ILL/Borrowed Feb 2023
bp	484			bp	275	bp	438	bp	252
owat	1,226			owat	1,161	owat	1,186	owat	1,178

8. Upcoming Programs

Winter Book Bingo is in full swing running from February 1 to March 31st. All Patrons need to do is read five books during this time frame. Each book you read gains you entry to the grand prize drawing. There will be one bingo card accepted per patron.

Join us on Thursday, March 28th at 2:00 p.m. for a showing of the movie *The Color Purple* in the Gainey Room.

We will be hosting a presentation in partnership with SELCO of Minnesota's Hooded History - The Ku Klux Klan in 1920s Minnesota. Join us for this free presentation by local Historian Nancy Vaillancourt on April 11th at 6:30 PM.

Friday April 19th we are expecting two authors at 4:00 pm. Jess Lourey and Sarah Stonich, local Minnesota authors will be visiting the Library in the Gainey Room.

April 29th local author Doug Ohman will be here to talk about towns in Minnesota. In May we are expecting Patty Wetterling to give a presentation.

Our first podcast has been produced and completed. The topic was the Dewey Decimal system. This promises to be a monthly event and will be featured on the city/government page. The first podcast is titled: "Who Dewey Think We are."

Mark Blando and Renee Lowery will be speaking to the Parkinson's Support Group on April 26.

9. SELCO Update

April 1st the checkout time for books will change from two weeks to three weeks. New books are still required to be checked out for two 2 weeks.

There are SELCO visits coming up. We expect to visit Krista Ross, Donovan Lambright and Steve Harsin.

10. Library Updates

The long awaited Makerspace hopefully will be up and running this month soon. The delay has to do with technical problems but should be available to the public soon, hopefully in April.

Mark is working on the annual reports that are due to the State of Minnesota.

New shelving is on the agenda and part of the renovation program.

Adjourn

A motion to adjourn was made by Trustee Karen Milan and seconded by Trustee

Quinn Meyer. All aye. The meeting adjourned at 5:13 pm.

Respectfully submitted,

by Robin Spande