

Unapproved Minutes of Owatonna Public Library

Board of Trustees

Owatonna Public Library, Gainey Room

105 North Elm Avenue

Thursday, February 15th, 2024 at 4:30p.m.

The Owatonna Public Library Board of Trustees held the monthly meeting on Thursday, February 15, 2024. The meeting was held in the Owatonna Public Library Gainey Room. In attendance were Vice President Amy Tapp, Trustee Karen Malin, Trustee Quinn Meyer, Trustee Julianna Skulzacek, Library Director Mark Blando and Administrative Technician Robin Spande. Absent was President Trudy Severson.

1. Call to Order

The meeting was called to order by Vice President Tapp at 4:30pm.

2. Reminder of Open Meeting Law

The open meeting law applies to board meetings.

3. Public Comments

No Public Comments

4. Approve Minutes

Trustee Quinn Meyer moved and Trustee Karen Malin seconded to approve the minutes of the January 2024 meeting. All aye and the motion approved.

5. Children's Services Report February 2024

See attached

6. Financial Report

Blando reported that there are two new bottle fillers being installed at the Library that will be coming out of the CIP budget.

7. Library Use Report

CKI & CKO - physical items				Dec-23	CKI & CKO - physical items				Dec-22
bp	Checkin	Normal CKI	952		bp	Checkin	Normal CKI	1,113	
bp	Checkin	Late Checkin	266		bp	Checkin	Late Checkin	272	
		BP TOTAL CKI	1,218				BP TOTAL CKI	1,385	
bp	Checkout	First Time CKO	1,039		bp	Checkout	First Time CKO	1,126	
bp	Checkout	Phone Renewal	103		bp	Checkout	Phone Renewal	110	
bp	Checkout	Other Renewal	39		bp	Checkout	Other Renewal	52	
bp	Checkout	Opac Renewal	104		bp	Checkout	Opac Renewal	155	
bp		BP TOTAL CKO	1,285		bp		BP TOTAL CKO	1,443	
CKI & CKO - physical items				Dec-23	CKI & CKO - physical items				Dec-22
owat	Checkin	Normal CKI	8,743		owat	Checkin	Normal CKI	9,019	
owat	Checkin	Late Checkin	1,955		owat	Checkin	Late Checkin	2,129	
		OPL TOTAL CKI	10,698				OPL TOTAL CKI	11,148	
owat	Checkout	First Time CKO	9,253		owat	Checkout	First Time CKO	9,744	
owat	Checkout	Phone Renewal	226		owat	Checkout	Phone Renewal	214	
owat	Checkout	Other Renewal	286		owat	Checkout	Other Renewal	307	
owat	Checkout	Opac Renewal	1,047		owat	Checkout	Opac Renewal	948	
owat		OPL TOTAL CKO	10,812		owat		OPL TOTAL CKO	11,213	
New Borrowers Dec 2023				Library Visits Dec 2023					
bp	3			bp	605				
owat	167			owat	5,646				
ILL/Loaned Dec 2023				ILL/Borrowed Dec 2023	ILL/Loaned Dec 2022	ILL/Borrowed Dec 2022			
bp	388			bp	183	bp	365	bp	194
owat	964			owat	855	owat	985	owat	1,018

8. Upcoming Programs

Winter Book Bingo is in full swing running from February 1 to March 31st. All Patrons need to do is read five books during this time frame. Each book you read gains you entry to the grand prize drawing. There will be one bingo card accepted per patron.

Adult puzzle night was offered on Thursday January 25th in the Reading Room. This program proved to be very popular with ten teams of four signing up in record time. The winning team finished in twenty minutes.

Last week on February 8th Joseph Mbele from Tanzania came to visit the Library. His talk covered "Cultural Differences Between Africans and Americans." He offered an engaging and entertaining talk about cultural differences which cause misunderstandings and conflicts between Africans and Americans. This program was very interesting and well attended.

Join us on Thursday, February 22nd at 2:00 p.m. for a showing of the movie *Indianna Jones and the Dial of Destiny* in the Gainey Room.

The Diane and Allan Page Testify Collection has assembled banners that will demonstrate African experience from slavery to today. These banners will be on display in our reading room. These are very powerful.

The Secrets of the Owatonna Public Library tour is coming up on Thursday February 22nd at 10:00 a.m. We are celebrating 124 years of serving Steele County. Join Nancy Vaillancourt as she unveils OPL's hidden spots and history.

Our first podcast has been produced and completed. The topic was the Dewey Decimal system. This promises to be a monthly event and will be featured on the city/government page.

9. SELCO Update

Blando attended the SELCO meeting last Tuesday. They are working toward a new ILS program. This will be a huge undertaking for all SELCO Libraries.

Blando will be attending Legislative Day at the State Capital with Senator John Jasinski on February 29th. It will be broadcast as a TEAMS meeting if you are interested in attending.

SELCO is working on a timeline for standardization of Library Procedures.

10. **Library Updates**

The long awaited Makerspace will be up and running this month. We will begin advertising very soon. We will be able to print two colors at a time. This will be a staff involved process. At this point it is a free service that is provided by the Library. This is possible due to financial support from the Library Foundation.

The OCLA (Owatonna Community Leadership Association) program toured the Library this past week.

The time has come again for the annual report. Gathering statistics on patron information that begins February 1st until the end of April 2024.

The City of Owatonna has switched vendors for recycling from Waste Management to Thompson.

Adjourn

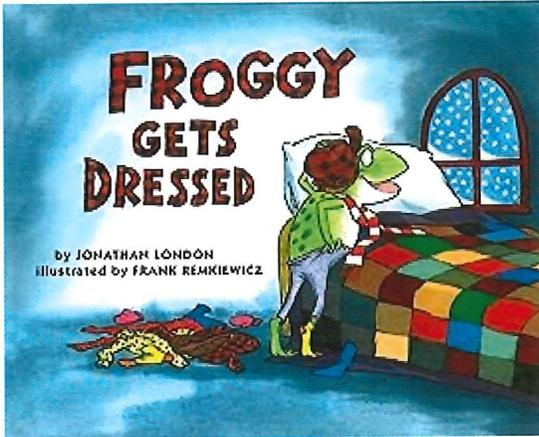
A motion to adjourn was made by Trustee Julianna Skulzacek and seconded by Trustee Karen Malin. All aye. The meeting adjourned at 5:05 pm.

The next board meeting will be Thursday, March 21st, 2024 at 4:30pm.

Respectfully submitted,

by Robin Spande

**Children's Services
January 2024**



©1992 Viking Books for Young Readers

Storytime resumed on Tuesday, January 16 at 9:30 and 10:30 AM. The theme for this session of Storytime is the Froggy books written by Jonathan London. Storytime was held six times and attended by 136 children and adults.

Darla Lager
February 15, 2024